

MEMORANDUM

Department of Budget and Finance

To: Robert Rawls, Interim Town Administrator

From: Frank Apicella, Information Systems Manager

Through: Christopher Wallace, Director of Budget and Finance

Date: 7/1/99

Subject: AS/400 Programming Services

This resolution accepts the proposal from H.T.E. Inc., for upgrading the utility billing computer application to be Y2K compliant. This contract is being awarded, sole source, to H.T.E. Inc. because they are the only contractor with the detailed knowledge of the existing applications program as well as the required modifications to it. If you have any questions or need additional information about this resolution, please give me a call.

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING A PROPOSAL FOR COMPUTER PROGRAMMING SERVICES.

WHEREAS, the Town has a need for computer programming services to convert the utility billing computer application to be year 2000 compliant; and

WHEREAS, HTE is the sole source for such computer programming; and

WHEREAS, after review, the Town Council wishes to accept the H.T.E., Inc. proposal, attached hereto as "Exhibit A."

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie hereby accepts the proposal of H.T.E., Inc., attached hereto as "Exhibit A" for computer programming services in the amount of \$16,320.00.

SECTION 2. The Town Council authorizes this expenditure from the Information Systems - Capital Outlay account.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 1999

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 1999

**TOWN OF DAVIE
PROCUREMENT AUTHORIZATION**

<u>Account Number</u>	<u>Budget & Description</u>	<u>Approximate Cost</u>
Information Systems Capital	Computer Programming Services	\$16,320.00
Equipment Accounts		

Method of Procurement (check the one that applies)

☐ Open Competitive Bidding
☐ Piggyback on Contract Number
☒ Sole Source

Checklist Specification & List Of Vendors Must Be Attached

Signed _____
Department Head

Have Funds Been Reserved yes

Date 6/16/11 Signed _____

Signed _____
Town Administrator


<u>Vendor</u>	<u>Bids Submitted</u>	<u>Cost</u>
H.T.E. Inc.		\$16,320.00

Signed _____
Purchasing Specialist

<u>Town Administrator's Recommendation</u>	<u>Cost</u>
<u>Vendor</u>	

Signed _____
Town Administrator

EXHIBIT A

	HTE, Inc.	
	SYSTEM CHANGE REQUEST	
CLIENT: Town of Davie	SCR NUMBER: 9902071	
APPLICATION: Customer Information	DATE: 02/12/99	
REQUEST DESCRIPTION		
<p>This System Change Request will include the analysis and rewriting of the UT modification libraries for Year 2000 compliance and application upgrades to allow the mods to work with HTE CX 5.0 software. Custom programming will be reviewed to verify if the program is still necessary or whether the functionality is available in the base application.</p> <p>There are a total of 102 hours that have been identified at this time. Attached is the breakdown listing the programs and associated hours.</p> <p>Any customer requested additions or deletions might result in a modification of cost. This cost does not include charges for training or additional consulting services.</p>		
TOTAL HOURS:	102	x FIXED RATE: \$160.00
		TOTAL COST: \$16,320.00
HTE, Inc. CONFIRMATION: <i>Janet Magee</i>		
CLIENT AUTHORIZATION:		
REQUESTED COMPLETION DATE:		

- INSTRUCTIONS:
- 1) Sign and remove white copy for your records.
 - 2) Return yellow and pink copies to HTE, Inc. - FINANCE/ACCOUNTING DEPT.
 - 3) Cost is guaranteed for 30 days from the date above.
 - 4) On site installation and training is not included in cost unless specified above.
 - 5) If this site is under HTE's modification maintenance agreement, this modification will automatically be put under the plan as well. Should you require further information regarding HTE's modification maintenance agreement, please contact HTE's Operations Department at (800) 727-8088.

INVOICE -

- All billing for this request will refer to the SCR number located at top right of this form.
- Please remit 50% of total cost with signed SCR Work cannot begin until 50% payment is received.
- Prices are quoted in U.S. dollars.